

Below please find a report regarding various items of interest to the Town Council, staff and the community:

Council Business

- *Appointment of Town Attorney* – As a reminder, pursuant to §C305 of the Town Charter the Town Council needs to appoint a Town Attorney within one month of the election (December 3, 2015).
- *Orientation for new Council members* – I have spoken with new Councilors Mark Sargent and Ben Shaiken about their orientation to the Town Council. Staff and I will provide them with tours of the major town facilities, as well as an introduction to the council-manager form of government, the Town's financial management system and budget, and our human resources and labor relations program. Re-elected Council members are welcome to attend these sessions.
- *Town Council Goals* – As we do for the start of every new Council term, I recommend that the Town Council conduct a goal-setting session to identify major goals and objectives for the two-year term. I will coordinate with the new Mayor to schedule this session for the December/January timeframe.
- *Veterans Day commemoration* – The Town Council is invited to attend the Town's Annual Veterans Day Tribute & Luncheon on Friday, November 13th from 10am-1pm at the Mansfield Community Center. The event will begin with a coffee hour at 10am, followed by the ceremony at 11am and a luncheon provided with the support of local business owners at 12pm.

Announcements

- On Saturday, October 31st, the Town of Mansfield held a ribbon-cutting ceremony for the [Jeffrey P. Ossen Family Foundation Community Playground](#). Several legislators were in attendance as were the Mayor and Town Council members. The ribbon was cut by two children with mobility issues and all were invited to play and explore the playground.
- Mansfield's own Jiff Martin was selected as a *White House Champion of Change* on October 26, 2015. Ms. Martin is the Sustainable Food System Associate Educator for UConn Extension, which is part of the College of Agriculture, Health and Natural Resources. She has worked for over 12 years on food and agriculture issues in Connecticut. Recently, she led a team of extension educators to assist new farmers in production and farmland management, directed AmeriCorps service learning programs and educated consumers through the [BuyCTGrown](#) campaign. Congratulations, Jiff, on this well-deserved honor.

Department Reports

- *Town Manager's Office* - Cherie Trahan, Amy Meriwether and I recently visited the Town of Granby and gave a presentation on consolidation of shared services.
- *Emergency Management* - On October 21, 2015, the Town participated in the statewide emergency management exercise. Multiple staff departments were involved including Emergency Management, Fire, Human Services, Information Technology, Planning and Development, Parks and Recreation, Police, Public Works and the Town Manager's Office as well the Mansfield Public Schools and Region 19. I would like to commend Deputy Fire Marshal/EMD Charles Cosgrove and Administrative Assistant Jennifer Thompson for their efforts in coordinating this year's exercise.
- *Public Works Department* – The Director of Public Works reports that the contractor has completed its annual line striping on Town roads. Also, staff is replacing drainage structures on Mansfield City Road and replacing street signs and road signs. In addition, staff did attend a training session on the use of treated salt training in anticipation of the winter plowing season.

Upcoming Events

- *Storrs Farmers Market* – The Storrs Farmers Market is in its 21st season. The Market is open from 3:00 to 6:00PM every Saturday through November 22nd on the front lawn of the Beck Municipal Building (Town Hall). Everything sold at Storrs Farmers Market is grown or produced in Connecticut. Visit www.storrsfarmersmarket.org for more information and to sign up for weekly emails from the Market.

Upcoming Meetings*

- Youth Service Advisory Board, November 10, 2015, 11:45 AM, Conference Room B, Audrey P. Beck Municipal Building

- Town-University Relations Committee, November 10, 2015, 4:00 PM, Council Chamber C, Audrey P. Beck Municipal Building
- Special Four Corners Water/Sewer Meeting, November 10, 2015, 6:30 PM, Council Chamber, Audrey P. Beck Municipal Building
- Mansfield Community Campus Partnership, November 12, 2015, 4:00 PM, Council Chamber, Audrey P. Beck Municipal Building
- Playground Committee, November 12, 2015, 7:00 PM, Conference Room B, Audrey P. Beck Municipal Building
- Committee on Committees, November 13, 2015, 8:10 AM, Conference Room B, Audrey P. Beck Municipal Building
- Personnel Committee, November 16, 2015 4:00 PM, Conference Room B, Audrey P. Beck Municipal Building
- Partnership Planning and Design Committee, November 17, 2015, 5:00 PM, Conference Room B, Audrey P. Beck Municipal Building
- Sustainability Committee, November 18, 2015, 5:30 PM, Conference Room B, Audrey P. Beck Municipal Building
- Conservation Commission, November 18, 2015, 7:30 PM, Conference Room B, Audrey P. Beck Municipal Building
- Economic Development Commission, November 19, 2015, 5:30 PM, Council Chamber, Audrey P. Beck Municipal Building
- Committee on Committees Special Meeting, November 20, 2015, 8:10 AM, Conference Room B, Audrey P. Beck Municipal Building
- Town Council, November 23, 2015, 7:30 PM, Council Chamber, Audrey P. Beck Municipal Building

**Meeting dates/times are subject to change. Please view the [Town Calendar](#) or contact the Town Clerk's Office at 860-429-3302 for a complete and up-to-date listing of committee meetings.*